

Booklet Template

8.5"x 11" Booklet (11"x17" folded to 8.5" x 11")

Follow setup instructions below.

Front Cover (Page 1)

- 1)** The red line represents the **PRINTED AREA** of the page. Build pages at final trim size of a single page (8.5" x 11").
- 2)** The blue line is **END OF BLEED AREA**. Add 0.125" bleed on all 4 sides of the page. (8.75" x 11.25")
- 3)** The green line represents the **SAFETY AREA**. All important information that is not getting cut should be inside this area. (8.25" x 10.75")
- 4)** DO NOT build the job with pages as spreads. We will take care of page imposition. NO READER OR PRINTER SPREADS.
- 5)** Number of pages in the file must match number of pages in the book. Include blank pages if necessary.
- 6)** Pages must be in sequential order. For example; pages 1 through 8 for an 8-page book (as this template).
- 7)** Supply 1 high-res PDF file in single page layout, bleeds included and all fonts & images embedded.

Booklet Template

Inside Front Cover (Page 2)

Booklet Template

Page 3

Booklet Template

Page 4

Booklet Template

Page 5

Booklet Template

Page 6

Booklet Template

Inside Back Cover (Page 7)

Booklet Template

**Back Cover
(Page 8)**